

3rd October 2024

Dear Councillor,

You are summoned to attend a meeting of Islip Parish Council on **Tuesday 10th October 2024** from 19.30 at Islip Village Hall.

Yours sincerely

E Kearney

Parish Clerk

AGENDA

1. **APOLOGIES.**
To be received.
2. **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
To receive any Declarations of Interest
3. **MEETING MINUTES**
To confirm as a true record the minutes of the meeting held on 10th September.
4. **COUNCILLOR REPORTS**
To receive an update from those present.
5. **CO-OPTION**
To co-opt **Doreen Cole** to the parish council.

6. **PLANNING**
To review the following planning application

Reference	Address	Proposal	Ward	Deadline
24/02429/F 24/02430/LB	Monks Cottage, The Walk, Islip, Kidlington, OX5 2SD	Installation of an Electric Vehicle (EV) plug in charging point on the boundary wall to the gravel lane, commonly know as The Walk	Islip	16/10/2024

7. **B4027 WHEATLEY ROAD (ISLIP) PROPOSED TRAFFIC CALMING FEATURE**
 - 1) To note the letter sent to Cherwell District Council on B4027 traffic calming and Collice Street flooding issues.
 - 2) To note the response from the County Council's update on B4027 traffic calming measures.
8. **AGAR - EXTERNAL AUDITORS RESPONSE**
To note the external auditor's 2023/24 report findings, including charity return submission delay and public rights period timing.
9. **REVIEW OF EFFECTIVENESS**
To approve the review of the effectiveness.
10. **CLERK'S UPDATE**
 - 1) Burial Ground Postcode.
 - 2) Appointing a solicitor.
 - 3) Archiving.

11. DEFIBRILLATOR

To agree to replace the battery and pads on the defibrillator located at the Village Hall for a budget cost of up to £500 + vat.

12. FINANCIAL MATTERS

- 1) Income.
- 2) Budget update.
- 3) Finance report up to September.
- 4) Cashbook purchases and payment approvals.

13. CLERKS APPRAISAL

- 1) To note the review of the clerks working hours.
- 2) To approve the appraisal form to use.
- 3) To agree on the date and time.

14. NEWSLETTER ARTICLE

To agree points to include.

15. ITEMS FOR THE NEXT AGENDA

- 1) Vat Return
- 2) Asset Register
- 3) Risk Assessment

16. DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on **Tuesday 12th November 2024 at 7.30pm.**